



Notice of Change for Direct Deposits

DATE

TO (COMPANY NAME)

ADDRESS

CITY STATE ZIP

Dear Employer:

I have recently changed financial institutions and will need to have my payroll direct deposit switched from my old account to my new account with BTC Bank.

My Personal Information is as Follows:

NAME

SOCIAL SECURITY NUMBER

Please change this to my new account with BTC Bank as soon as possible:
BTC Bank, 3606 Miller Street, Bethany, Missouri 64424.

TYPE OF ACCOUNT (Checking or Savings)

NEW ACCOUNT NUMBER

ROUTING NUMBER: 101916307

If you have any questions, please call me at: _____

THANK YOU.

SINCERELY,

SIGNATURE

NAME (please print)

ADDRESS

CITY STATE ZIP

Enclosed: Voided Check from my new BTC Bank account.

